

Dudley House School

Person Specification – Lunchtime Supervisor

Attributes	Essential	Desirable
Education & Qualifications		<ul style="list-style-type: none"> Relevant courses e.g. first aid, food hygiene, child care
Experience	<ul style="list-style-type: none"> Working with children in a paid or voluntary capacity. 	<ul style="list-style-type: none"> Working with / supervising children in a primary school.
Skills	<p>The Lunchtime Supervisor will be able to:</p> <ul style="list-style-type: none"> talk to children and adults in a clear and calm manner; work with other staff and on their own; encourage high standards of pupil behaviour at all times; initiate games and activities appropriate to the age of the children; remain calm in a crisis; maintain confidential information; undertake appropriate training as required; use initiative; follow school procedures regarding reporting and recording e.g. accidents. 	
Personal Characteristics	<ul style="list-style-type: none"> Cheerful Kind and caring Positive Organised Reliable Flexible Helpful Good sense of humour Calm under pressure Tolerant Excellent communicator Relates well to children Able to establish positive working relationships 	<ul style="list-style-type: none"> Creative Resourceful
Additional requirements	<ul style="list-style-type: none"> Commitment to a Church School ethos Committed to safeguarding children 	